

LOUISIANA ASSOCIATION OF BUSINESS EDUCATORS

BYLAWS

Revised
August 2006

BYLAWS OF THE
LOUISIANA ASSOCIATION OF BUSINESS EDUCATORS, INC.

ARTICLE I

Name

The name of the organization shall be the Louisiana Association of Business Educators, Inc. and may be referred to as "The Association." The Association shall constitute a division of the Louisiana Association of Career and Technical Education and shall represent Louisiana in the Southern Business Education Association, a region of the National Business Education Association.

ARTICLE II

Object

The object of the Association shall be:

1. To promote and improve business and office education in Louisiana schools;
2. To foster a professional attitude and spirit among business and office educators and prospective business and office educators;
3. To foster more harmonious relations and commonality of purpose among educators and the community;
4. To investigate more effective means of vitalizing acceptable ethics and morals which are inherent in all human and public relationships;
5. To bring about greater understanding and appreciation of our economic system in Louisiana.

ARTICLE III

Members

Section 1. Membership is open to teachers and students of business subjects in public and private schools on all levels.

Section 2. All persons who are interested in working cooperatively for improvement of business and office education in Louisiana may be admitted, upon approval of the Executive Council, to membership in the Association.

Section 3. The membership period shall be one year from spring conference to spring conference

Section 4. Membership dues shall be fifteen dollars (\$15) per year. Student membership shall be two dollars (\$2) per year. Lifetime membership shall consist of a one-time payment equal to ten times the current annual dues.

Section 5. All members of this Association are encouraged to maintain active membership in the Louisiana Association of Career and Technical Education, Association of Career and Technical Education, Louisiana Association of Educators, and National Business Education Association.

Section 6. Only members of the Association shall vote on matters to come before any business meetings of the Association.

ARTICLE IV

Officers and Delegates

Section 1. The officers of the Association shall consist of a President, a President-Elect, a Vice-President, a Secretary, a Treasurer, a Parliamentarian, a Reporter/Historian, the *Bulletin Board* Editor, the *Journal* Editor, a Chaplain, two Secondary Representatives, two Post Secondary Representatives, the immediate Past President, and the Representative to SBEA. The offices of President and President-Elect shall alternate between representatives from the secondary level and the post secondary level.

Section 2. In case the President is unable to fulfill the full term of office, the President-Elect will automatically succeed to the Presidency and the Vice-President will become the President- Elect. The Executive Council shall have the power to fill any other vacancies that might occur. The President-Elect will preside in the absence of the President.

Section 3. The Executive Council shall constitute the governing body of the Association. Membership on the Council shall be as follows: The officers provided for in Section 1. The State Department Program Manager for Business Education who will serve as a regular member of the Council. Those members present at the Executive Council will constitute a quorum. Executive Council meetings shall be called by the Association President or three other members of the Executive Council.

Section 4. All elective officers of the Association shall be elected at the spring meeting. LABE members not attending the spring meeting will have the opportunity to cast a ballot by mail. The President-Elect shall automatically succeed to the Presidency. The Vice-President shall automatically succeed to the office of President-Elect. The term of office for elected officers shall be one year or until their successors are chosen, except that the Treasurer's term of office shall be two years elected in even numbered years. The Secretary and the Reporter/Historian shall each be appointed for a one-year term and the Editors shall be appointed for two-year terms by the President. The Louisiana Representative to SBEA shall be appointed at the same time and in the same manner as

the other officers except that the term of office shall be for three years (beginning with January 1, 1977). The SBEA Constitution requires the Representative to be a member of SBEA/NBEA.

The Nominating Committee shall give its report at the annual spring meeting at which time additional nominations may be made from the convention floor.

Section 5. The officers and Council members shall assume their respective responsibilities of office at the close of the summer meeting. Louisiana's Representative to SBEA shall assume the responsibilities of office on January 1, following election, in accordance with the SBEA term of office.

Section 6. Periodic financial reports shall be made by the Treasurer to the members of the Executive Council at regular meetings. Each year the Treasurer shall prepare and distribute at the convention meetings a financial report for the past year. An Auditing Committee of three members appointed by the President shall audit the accounts of the Association and verify the correctness of the financial records at least once each year.

Section 7. The officers of the Association shall perform the duties prescribed by these bylaws; the "Procedures Manual for Officers, Committee Chairpersons, and Committee Members"; the parliamentary authority adopted by the Association; and any other duties deemed necessary by the Association.

ARTICLE V

Meetings

Section 1. The Association shall hold at least one meeting each year as scheduled by the Executive Council.

Section 2. Those members present at any business meeting shall constitute a quorum.

ARTICLE VI

Committees

Section 1. The Association shall have the following standing committees which shall be appointed by the President: Auditing, Awards, Constitution, Finance, Legislative, Membership, Memorial, Nominating, Strategic Plan, Public Relations, and Resolutions.

Section 2. Special committees shall be appointed by the President to meet the needs of the Association.

ARTICLE VII

Publications

Publications shall be issued at the direction of the Executive Council and in accordance with policies determined by it.

ARTICLE VIII

Parliamentary Authority

The rules contained in the current edition of ROBERT'S RULES OF ORDER, NEWLY REVISED, shall govern the Association in cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

ARTICLE IX

Amendment of Bylaws

These Bylaws may be amended at any regular meeting of the Association by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting or provided that the membership has been notified in writing of the amendment 30 days prior to the regular scheduled meeting at which the amendment is considered.